Please rate the intern student in the following areas by circling the appropriate number:


1. Personal Grooming
2. Attendance – works hours as assigned/agreed
3. Punctuality – shows up and leaves work as scheduled
4. Starts/Ends counseling sessions with clients/patients on time.
5. Client record documentation is timely and appropriate.
6. Acceptance of assignments.
7. Familiarizes self with agency policies & procedures.
8. Demonstrates willingness/ability to work with the multi-disciplinary team.
9. Demonstrates ability to work with clients without regard to race, socio-economic factors or religion. (values/belief system)
10. Willingness to learn how to orient clients to the program, rules that govern retention or dismissal, obligations & rights of patients, laws of confidentiality
11. Takes initiative appropriately – gathers information to evaluate individual’s strengths, weaknesses, problems & needs.
12. Identify & obtain from senior staff/clinical supervisor methods and procedures for gathering corroborative information.
13. Seeks clinical supervision as needed beyond allotted time.
14. Ranks problems with client/patient to identify and prioritize what problems need resolution, establish short term and long term (S/T and L/T) goals.
15. Understands theory of Chemical Dependency (CD) Counseling – selects the counseling theory that applies. Explores, examines and addresses issues in an appropriate therapeutic manner.
16. Willingness to accept new ideas – elicits solutions and decisions from clients. Indicates that the client participated in the treatment plan.

17. Understands and accepts principles of confidentiality and implications of confidentiality issues relative to case management. (complicated areas)

18. Informs client in a timely and appropriate manner regarding when and how others may become involved in their case (ie: Child Protective Services, parents, parole).

19. Ability to solve problems – Crisis Intervention skills.


21. Record keeping skills – documentation is clear, concise and relevant to treatment plan, S/T & L/T goals and continuity of care.

22. Interaction with clients – ability to engage with clients upon initial contact. Demonstrates skill in building a therapeutic alliance.

23. Is at all times, professional, ethical and has clear boundaries.

24. Remains teachable

25. Open to theories/strategies from other perspectives

26. Entertains approaches that may be helpful to client regardless of personal bias.

27. Accepts supervision

28. Shows good judgment; interaction with other professionals & interaction with clients

29. Shows self-knowledge; demonstrates understanding of CASAC-T scope of practice and practices self-care.

30. Preparedness to work as a CASAC-T at this time.

Please add comments:

__________________________________________________________________________________

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THIS STUDENT HAS SATISFACTORILY COMPLETED _____________ CLOCK HOURS OF PRACTICE AND SUPERVISION IN THIS AGENCY.

SIGNED__________________________________________(SUPERVISOR) DATE___/_____/_____