

Jaime Lynn Anderson
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Chamberlain, SD 57325 US
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Work Experience: **Indian Health Services Behavioral Health Program**
1323 BIA Route 4
Fort Thompson, SD 57339

11/2013-Present
Salary: 23.97 USD Per Hour
Hours per week: 40
Substance Abuse Therapist

Duties, Accomplishments and Related Skills:

- Conduct client intake, screenings, and drug and alcohol assessments as well as inpatient and outpatient treatment admissions and referrals as well as assist with the Mental Health Intake process.
- Knowledgeable of and utilize the American Society of Addiction Medicine's (ASAM) criteria when making recommendations and referrals.
- Consult with and collaborate with other counselors and providers in the community as necessary to include court officials, law enforcement, school officials, tribal community leaders, BIA Social Services, and elders, and also make appropriate referrals to various community resources to include, but not limited to, cultural activities (i.e. talking circles, sweat lodge, pipe ceremony) and other resources to include mental health counselors, psychiatric nurse practitioner, dietician, the women's shelter, etc.
- Provide counseling to American Indian population (or descendants of), both adolescent and adult clients as well as their families, through facilitation of individual counseling sessions and group counseling (organize, prepare, and instruct intensive outpatient treatment).
- Experience facilitating the evidenced based White Bison Wellbriety Curriculums: *Medicine Wheel and 12 Steps* as well as the *Mending Broken Hearts* curriculum which focuses on the healing of unresolved grief and intergenerational trauma among the American Indian population.
- Assisted with the initiation and organization of a Mending Broken Hearts Community Healing Event
- Experience with expanding, enhancing, and developing programs within our service unit to include being an integral part in having the White Bison Organization come to the community to train the Behavioral Health Staff as well as other tribal employees in the community on various evidence-based curriculums specifically for the American Indian population as well as initiated an outpatient meth program at the facility.
- An active member of the Crow Creek Child Protection Team within the community.
- Awarded Employee of the Month for April 2015

Supervisor: Donne Linke, RN, MSN, CNP (605-245-1500)

Lower Brule Counseling Services

187 Oyate Circle
Lower Brule, SD 57548

10/2008 – 11/2013

Salary: 18.75 USD Per Hour

Hours per week: 40

Addiction Specialist/Out Patient Coordinator

Duties, Accomplishments and Related Skills:

- Conducted client intake, screenings, and drug and alcohol assessments as well as extensive experience with inpatient and outpatient treatment admissions
- Knowledgeable of and utilize the American Society of Addiction Medicine's (ASAM) criteria when making recommendations and referrals.
- Played an integral role in starting Alcoholics Anonymous lunch meetings twice each week in the community as well as bringing the Access to Recovery (ATR) Grant to the community which makes recovery support and resources more readily available to American Indian clients.
- Independently implemented the outpatient and intensive outpatient treatment programs within our organization; compiling orientation paperwork including consent forms and program policies, organizing the curriculum, preparing lectures and materials needed each day, and instructing/counseling clients enrolled in the program.
- Provide counseling to American Indian population (or descendants of), both adolescent and adult clients as well as their families, through facilitation of individual counseling sessions and group counseling (organize, prepare, and instruct intensive outpatient treatment).
- Experience facilitating the evidenced based White Bison Wellbriety Curriculums: *Medicine Wheel and 12 Steps*
- Incorporated a traditional pipe ceremony for clients as a regular part of outpatient treatment, and conducted a talking circle each week as a part of treatment as well.
- Through collaboration with the local school system, I assisted with facilitating an adolescent prevention program at the school each week utilizing the Wellbriety Model's Sons and Daughters of Tradition curriculum
- Consult with and collaborated with other counselors and providers in the community as necessary to include court officials, law enforcement, school officials, tribal community leaders as necessary as well as made appropriate referrals to various community resources to include, but not limited to, cultural activities (i.e. talking circles, sweat lodge, pipe ceremony, beading group) and other resources to include a mental health component, parenting classes, codependency retreats, vocational rehabilitation etc.
- An active member of the Lower Brule Drug Court Team

Supervisor: Greg Miller (605-730-1970)

South Dakota Hall of Fame

1480 South Main Street
Chamberlain, SD 57325

07/2006 - 10/2008**Salary:** 10.00 USD Per Hour**Hours per week:** 40**Executive Assistant****Duties, Accomplishments and Related Skills:**

- Data entry and updating and maintaining files and records as needed.
- Handled daily bookkeeping needs to include, but not limited to entering deposits, entering bills, paying bills, payroll, and preparing financial reports.
- Handled and recorded donations and donor information as well as maintaining correspondence with donors and preparing reports regarding donor/donation information.
- Wrote many professional letters and prepared bulk mailings as well as assisted with marketing and advertising components.
- Scheduled and coordinated meetings and events at our facility
- Greeted guests and gave informational tours as needed.
- Organizing memorabilia displays, developed programming, as well as assisted with exhibit ideas.
- Responsible for website updating and maintenance
- Assisted with the preparation of an annual commemorative magazine to include page layout, printing designs, writing articles and reviewing for technical accuracy.
- Assisted in the overall coordination and preparation of an annual induction ceremony for over 500 attendees, to include everything from logistics, music, power-point presentations, to awards.
- Supervisory duties that included assigning and overseeing the duties of the office assistants and custodian in the absence of the director.

Supervisor: Kathie Brown (605-734-2416)

Education:**University of South Dakota** Vermillion, SD United States

Some college coursework completed towards my Master of Arts

GPA: 4.0**Credits Earned:** 18 Semester hours**Major:** Addiction Studies**Relevant Coursework, Licenses, and Certificates:**

Completed coursework relevant to my field of study that include Addiction Studies Research, Co-Occurring Disorders, Psychopathology and Addiction, Public Policy and Addiction, Relapse Prevention, and Foundations of Statistics

University of South Dakota Vermillion, SD United States

Some College Coursework Completed 05/2013

GPA: 3.587**Credits Earned:** 45 Semester hours**Minor:** Drug & Alcohol Studies**Relevant Coursework, Licenses and Certifications:**

Completed all of the coursework necessary for a certification in Chemical Dependency Counseling in compliance with the standards of the Board of Addiction and Prevention Professionals. The relevant coursework includes Study of Alcohol Use and Abuse, Study of Drug Use and Abuse, Alcohol and Drug Helping Skills, Alcohol and Drug Use in Diverse Populations, Alcohol and Drug Group Interactions, Ethical and Legal Issues of the Substance Abuse Profession, Alcohol and Drug Treatment Continuum, Families - Alcohol and Drug Issues, and Native Americans - Substance Use and Abuse

Ashford University Clinton, IA United States

Bachelor's Degree 05/2013

GPA: 3.99

Credits Earned: 64 Semester hours

Major: Behavioral Sciences **Honors:** Summa Cum Laude

Relevant Coursework, Licenses and Certifications:

Completed relevant coursework to the Human Service field to include Social Psychology, Public Policy and Social Services, Leadership and Ethics, Community Organizing and Development, Contemporary Problems and the Workplace, Statistics for the Behavioral and Social Sciences, Research Methods, Social Problems, Lifespan Development, and Abnormal Psychology

Southeast Technical Institute Sioux Falls, SD United States

Some college coursework completed towards Associates Degree

Credits Earned: 33 Semester hours

Major: Financial Services/Business Administration

Chamberlain High School Chamberlain , SD United States

High School Diploma - 05/1998

**Job Related
Training:**

Patient Confidentiality Training - December 23, 2008

Anti-meth in Indian Country - January 15, 2009

Native American Substance Abuse Prevention Specialist - March 18, 2010

Accucare Training Course on Clinical Documentation - June 18, 2010

Creating Harmony in the Workplace - February 24, 2012

Applied Suicide Intervention Skills Training (ASIST) - April 13, 2012

Inside the Criminal Mind - April 25, 2012

Wisdom of the Dream: A Jungian Approach to Dream Interpretation - May 23, 2012

Keeping Ethics in Clinical Practice: Everyday Issues & Dilemmas - June 1, 2012

Medicine Wheel & 12 Steps for Adults - August 8, 2012

Wellbriety Recovery Coaches - August 10, 2012

SD Drug Court/DUI Court Symposium - October 29, 2012

Historical Trauma and Parenting - January 25, 2013

Tribal Healing to Wellness Court: Planning Initiative Training Program - March 22, 2013

Mending Broken Hearts–Native American Greif Recovery Workshop – September 10, 2014

References:

Name	Employer	Title	Phone	Email
Dari Johnson, LAC (*)	New Life Center	Owner, Licensed Chemical Dependency Counselor	(605)680-3436	darijohnson39@ msn.com
Tonya Derald, CAC, CPS (*)	Lower Brule Boys and Girls Club	Program Director	(605)680-3187	tonyaderdall@lo werbrule.net
Yvette McKee	Quality Inn	General Manager	(605)231-6192	yymckee@gmail. com

(*) Indicates professional reference