Uploading your Vaccination Record

1. On your home page, click the **Upload Your Vaccination** button
2. Select which COVID-19 vaccination you received
3. Input the administered date for this vaccine dose
4. Upload proof of vaccination and click **Submit**
   a. If you have previously uploaded a vaccination file, the option to “Use my last file” will appear. You may deselect that option to upload a new file
5. If you have received an additional dose, click **Add Second Dose** and repeat steps 2-4 with the information of your additional dose

If all doses received have been input, click **Done Entering All Doses** to return to the home page.

You will receive an email once your document has been reviewed. You can see your document status under “My History” on your home page at any time.

Vaccine Record Requirements

All valid vaccination records must display your name, as well as the following information for each dose:

1. Vaccine Manufacturer
2. Date of Administration
3. Lot Number

Login to Your Account

1. Go to [app.sharemy.health](http://app.sharemy.health) through a web-based browser, or by scanning this QR code, and input the email address with which you are registered. Click **Continue**.
2. Input the password you set when first registering your account, then click **Sign In**.