



***Assistant Medical Director***  
Cambridge, Massachusetts

**Job Description**

The Assistant Medical Director will report to the Vice President of Medical Affairs and will work to integrate and manage strategies within Medical Affairs to ensure synergy across company functional areas (Commercial, Clinical, Regulatory, and Legal) and across corporations (Alkermes and partners). The role, which may involve travel, is designed to address the extensive national network of physician and allied medical stakeholders who are essential to product implementation, including relevant federal and state political and bureaucratic entities, national professional societies, advocacy groups, and trans-regional treatment provider systems. He/she will have a role in generating and feeding back communications with other field-based teams, including MSLs, TSSs, and sales routing through Professional Services.

**Job Duties may include but are not limited to the following:**

- The Assistant Medical Director will help translate the brand strategy into a medical development program. In this role, he/she works closely with Medical Education, Health Economics, Managed Care, Clinical Operations and Commercial Operations to develop, manage, and leverage dynamic strategic plans in alignment with overall company-wide strategies. He/she provides expert level medical guidance to internal and external constituencies including project teams, training/staff development teams, business units, investigators and regulatory agencies.
- The Assistant Medical Director assists in the development of strategic business scientific exchange and education plans and is also accountable for implementing, updating and managing plans with counterparts at the partner. It regularly communicates developed strategies and progress across the companies.
- The Assistant Medical Director attends medical professional meetings to maintain medical expertise. Through attendance at these meetings he/she will provide scientific/strategic input into drug development programs and will advise on the selection of contractors/consultants for advisory boards or DSMBs and will help to maintain staff training at effective levels.

**Clinical Operations:**

- The Assistant Medical Director interacts with academic and other investigators involved in clinical trials and helps drive scientific communication (presentations, manuscripts). He/she will interact with MSLs/TSSs on a regular basis, communicating bi-directionally about content related to scientific and organizational issues.
- The Assistant Medical Director may assist in the strategic development and direction of Phase IV clinical trials and investigator-initiated studies
- The Assistant Medical Director assists in the training of clinical personnel in relevant medical aspects of projects which may include content generation and review, conducting training sessions, coordinating training with appropriate experts, and development of supportive educational materials.
- The Assistant Medical Director will assist in the medical advisory board process. He/she develops scientific agenda, presents relevant scientific data to advisory boards, and selects appropriate personnel to participate in various scientific boards and panels.

**Marketing:**

- All technical documents used to support sales and marketing must be factually correct, clinically pertinent, and ethical and must comply with regulatory standards. To achieve this, he/she will interact with individuals internally and externally, including physicians and other healthcare providers, patients,

regulatory officials, and various advocacy group personnel – all of whom have interest in the safety, efficacy and availability of company products. He/she may provide medical review of promotional and non-promotional materials. He/she will act as a resource to marketing and sales in the evaluation of published studies and in the interpretation of medical facts, both current and evolving.

- He/she provides medical/scientific information, analysis, consultation and written communication in support of company products.
- The Assistant Medical Director will assist marketing in identifying key articles for market support, education and training.

Other activities may include:

- Manage the content development for medical information.
- Develop and manage the medical publication plan. Facilitate manuscript development process with external authors, medical writers, vendor or partner.
- Present posters at various medical meetings.
- Support government relations.
- Manage relationships with all major TPO medical groups at the national level via Executive Directors and Board members. (Local initiatives will be managed by MSLs.) He/she will work with commercial operations in the development and roll out of key company initiatives.
- Manage relationships with medical directors of top addiction centers at the Executive and Board level; as with other TPOs the local initiatives will be managed by the MSLs
- Manage relationships with federal government entities (including but not limited to NIAAA, NIDA, SAMHSA, VA, DOJ). He/she will formulate strategic initiatives that are mutually beneficial to all parties and assist in the education and treatment of alcohol dependence. He/she will represent the company at government scientific consensus meetings at the direction of the VP for Medical Affairs.
- Help facilitate development of the federal government's National Provider Databank for the product and assure that data input from the TSSs is included and presented in a valid and effective manner.
- Work to ensure accurate representation of the product in all published materials (textbook updates, treatment guidelines, websites). The Medical Affairs group will monitor the public domain and ensure that up-to-date

### **Minimum Education & Experience Requirements:**

An endpoint degree (MD or PharmD) in a scientific area relevant to the field of psychiatry, central nervous systems substance use disorders preferred; Addiction Psychiatry Fellowship training desirable. Previous research or pharmaceutical development a plus.

## ***COMPANY PROFILE***

**Alkermes® (Nasdaq: ALKS) is a world leader in the development of products based on sophisticated drug delivery technologies. We partner with many of the world's finest pharmaceutical companies and we develop drugs for our own account. We seek to apply our technologies to product candidates that solve important health problems and meet true medical needs. Our expertise lies in the development of controlled, sustained-release injectable drugs using our ProLease® and Medisorb® technologies and inhaled formulations based on our proprietary AIR® pulmonary technology.**

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Benefits include: Medical/Dental Coverage, 401(k) with company match, Stock Options, Tuition Reimbursement, Flexible spending accounts, Short and Long term Disability (100% paid), Life Insurance (100% paid), 11 Holidays plus 3 personal days per year, 3 weeks vacation to start, and transportation benefits.

**Alkermes is an equal opportunity employer, relying on the strength of a diverse workforce.**